

## St. Leo Maintenance & Repairs Project List

Year: 2019	Pastor Signature:
Date:	Parish Council Signature:

Location	Item Description	Estimated Cost	Estimated Start Date	Estimated Completion	Donations and/or Needs
Church	Schedule asbestos evaluation of church	TBD	5/1/19	6/1/19	
Church	Schedule structural engineering evaluation of church	\$0	5/15/2019	Summer 2019	
Church	Schedule architect to review options for renovation of church and/or building a new one	TBD	6/1/2019	Summer 2019	
Church	Periodic observation of floor joists for moisture, schedule inspection if necessary	\$0	Yearly		
Church	Fix water drainage away from the church to limit moisture. Schedule inspection to determine the best drainage for grounds around church.	\$1,000	Summer 2019	Summer 2019	Workers
Church	Monitor drainage away from church to limit moisture, west side needs graded.	\$0	Annually		
Church	Repair ceiling tile in church as needed; until renovation or building is complete	\$0	Annually		Workers
Church	To replace acrylic over church stained glass windows, Bob K to get quotes	TBD	Summer 2019		
Church	High altar renovation & installation costs (\$8K in donations received)	\$5k - \$10K	Summer 2019	Summer 2019	Workers; Donations
Cemetery	Remove tree stumps		Summer 2019	Summer 2019	
Cemetery	Add large flagpole & lighting for the flag pole	TBD	TBD		
Cemetery	Create a cemetery plot map.	\$0	TBD		
Cemetery	Determine family ownership of tombstones and request any needed repairs to family. If no family, determine if parish can pay for repairs.	\$0	TBD		
Cemetery	Possibly add trees to cemetery with grants when available	\$0	TBD		
Grounds	Investigate options for lighting around church and hall.	TBD	Summer 2019		
Rectory-Joint with St. Martin	Replace metal siding on rectory and vent attic, possibly use insurance money to cover expenses	TBD	Fall 2019	Fall 2019	Use Insurance; Need Workers
Rectory-Joint with St. Martin	Phase 1 – Replace electrical, flooring and kitchen, add bathroom, shower, if possible.	\$8K-\$12K	6/1/19	9/1/19	Workers
Rectory-Joint with St. Martin	Phase 2 – Parish Council determine project list for second phase of rectory repairs.	TBD			
Social Hall	Replace siding on east side wall that was damaged by hail	TBD	Summer 2019	Summer 2019	Use Insurance; Need Workers
Cemetery	Create a cemetery plot map.	\$0			
Cemetery	Determine family ownership of tombstones and request any needed repairs to family. If no family, determine if parish can pay for repairs.	\$0			

Facilities Sub Committee

Names:

+This document will be updated by Pastor as jobs are completed or new ones added.

\*Previous repairs to church – in 2012 the parish completely replaced the roof on the church and re-shingled the rectory, the garage and the hall.